



March 2006

Dear Parent/Carer

**IMPORTANT – Gift Aid Declaration**

Excellent news - we have the chance to increase the amount of funds coming into the Group each year with minimal effort – in fact, all we need is for you to complete the declaration attached to this letter!

You will probably be aware (from other charitable donations that you make) that, under the provisions of Gift Aid, the Group can claim back from the Inland Revenue an extra 28% on the money you pay for your son's subscriptions and the Group has now registered with the Inland Revenue. However, before signing the declaration, remember that you must pay enough in tax to cover the amount we claim back and the notes on the declaration explain this in more detail.

The subscription money we collect from you seeks to cover the Group's "running" expenses, such as insurance, building maintenance, etc, as well as the Group's contribution to the cost of Scouting in the UK. On top of the subscriptions, we seek to raise funds to minimise the cost to parents of camps, events and other Scouting activities. Therefore, this additional income from Gift Aid should enable us to continue to enhance the Scouting experience for your son without increasing the burden in time or money on leaders, parents or members.

If you have any questions, please contact me in the first instance.

Yours in Scouting

*Kevin Sturdy*



1<sup>st</sup> West Bergholt Scout Group  
Registered Charity: 285352

## GIFT AID DECLARATION

Name of Beaver/Cub/Scout: .....	Date of Birth: .....
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Details of Donor/Tax Payer:	
Title: Mr/Mrs/Ms/.....	
Forename:.....	Surname: .....
Address: .....	
.....	Postcode: .....

<b>Declaration by Donor</b> <b>I would like the charity to treat all subscriptions or donations I have made since 6 April 2000 and all subscriptions or donations I make hereafter, until I notify you otherwise, as Gift Aid donations.</b>	
Signature: .....	Date: .....

**Notes:**

1. You must pay an amount in income and/or capital gains tax at least equal to the tax that the charity reclaims on your donations in the tax year (currently 28p for each £1 you give).
2. If you did not pay sufficient tax between 6 April 2000 and the date of this declaration, please advise the date on which the declaration is to come into force: .....
3. If in the future your circumstances change and you no longer pay tax on your income and/or capital gains equal to the tax that the charity reclaims, you must cancel your declaration (see Note 1).
4. If your declaration covers donations you intend to make in the future:
  - please notify the charity if you change your name or address while the declaration is in force
  - you can cancel the declaration at any time by notifying the charity.
5. If you pay tax at the higher rate, you can claim further tax relief in your Self Assessment Tax Return.

1<sup>st</sup> West Bergholt Scout Group  
Group Scout Leader: Kevin Sturdy  
Group Number: 27391 Registered Charity: 285352